



Yearly Status Report - 2018-2019

Part A

Data of the Institution

Part A	
Data of the Institution	
1. Name of the Institution	N. C. AUTONOMOUS COLLEGE, JAJPUR
Name of the head of the Institution	FAKIR MOHAN MALLICK
Designation	Principal (in-charge)
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	06728222434
Mobile no.	6372514178
Registered Email	ncacjajpur@gmail.com
Alternate Email	ajayakumarsamal14@gmail.com
Address	N. C. Autonomous College At/PO: Jajpur Town, PIN Code: 755001, Odisha
City/Town	JAJPUR
State/UT	Orissa
Pincode	755001

2. Institutional Status					
Autonomous Status (Provide date of Conformant of Autonomous Status)			01-Oct-1999		
Type of Institution			Co-education		
Location			Rural		
Financial Status			state		
Name of the IQAC co-ordinator/Director			Ajaya Kumar Samal		
Phone no/Alternate Phone no.			06728224285		
Mobile no.			9437154285		
Registered Email			ncacjajpur@gmail.com		
Alternate Email			nccollegeiqac@gmail.com		
3. Website Address					
Web-link of the AQAR: (Previous Academic Year)			https://www.ncac.in/aqar/		
4. Whether Academic Calendar prepared during the year			Yes		
if yes,whether it is uploaded in the institutional website: Weblink :			https://www.ncac.in/academic-calendar/		
5. Accrediation Details					
Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	B+	76.00	2004	16-Sep-2004	15-Dec-2009
2	B	2.86	2011	27-Mar-2011	26-Mar-2016
6. Date of Establishment of IQAC			12-Aug-2015		
7. Internal Quality Assurance System					
Quality initiatives by IQAC during the year for promoting quality culture					
Item /Title of the quality initiative by IQAC	Date & Duration		Number of participants/ beneficiaries		

Awareness Programme on public services delivery system	01-Feb-2019 01	50
Annual Biraja Lectures	04-Feb-2019 01	300
Observance of National Science Day and Organisation of Science Exhibition in collaboration with ILS , Bhubaneswar	28-Feb-2019 01	250
Career Awareness Programme	27-Mar-2019 01	100
FDP on Project Management and Research Methodology	21-Apr-2019 02	60
Seminar on IPR	17-Jul-2019 01	60
Seminar on World Fitness Day	13-Jul-2018 01	50
Generation D and Mind Management	11-Sep-2018 01	80
Seminar on Fundamental Rights and Duties	22-Sep-2018 01	100
PLP on Molecules in Biological Clock	15-Nov-2018 01	300
WEBINAR on Business Health and Profit	09-Jan-2019 01	10
Annual Seminar of SF Wing	19-Jan-2019 01	200
Women Empowerment and Women Entrepreneurship	25-Jan-2019 01	80
International Seminar on Biodiversity and Sustainable Development	29-Jan-2019 02	300
Interactive Session with a member, Advisory Board, Florida International University, USA	13-Jan-2019 01	60
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8. Provide the list of Special Status conferred by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/ Faculty	Scheme	Funding Agency	Year of award with duration	Amount
N. C. Autonomous College, Jajpur	CPE	UGC	2010 5	13500000
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9. Whether composition of IQAC as per latest NAAC guidelines:	Yes
Upload latest notification of formation of IQAC	View File
10. Number of IQAC meetings held during the year :	11
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	Yes
Upload the minutes of meeting and action taken report	View File
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No
12. Significant contributions made by IQAC during the current year(maximum five bullets)	
1. Timely completion of courses 2. Organisation of Seminars, WEBINARS, Workshops and FDP 3. Conduct of Academic Review 4. Collection and Analysis of Feedback from stakeholders. 5. Programme on Women Empowerment and Carrier Awareness	
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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year	
Plan of Action	Achivements/Outcomes
IQAC has chalked out the plan of action for academic development in connection with the timely completion of courses and conduct of seminars and workshops.. Programmes on women empowerment and career awareness are included in the plan of action.	The IQAC has been able to achieve the targets set at the beginning of the academic year.
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14. Whether AQAR was placed before statutory body ?	No
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No
16. Whether institutional data submitted to AISHE:	Yes

Year of Submission	2018
Date of Submission	27-Feb-2018
17. Does the Institution have Management Information System ?	Yes
If yes, give a brief description and a list of modules currently operational (maximum 500 words)	Management information system has been introduced in the college. Data base of students and teachers is being prepared as per guidelines. Online mode is being adopted.

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Design and Development

1.1.1 – Programmes for which syllabus revision was carried out during the Academic year

Name of Programme	Programme Code	Programme Specialization	Date of Revision
BA	ECO, ENG, HIS, PHI, ODI, SAN, MAT (A), SOC, POL	ECO, ENG, HIS, PHI, ODI, SAN, MAT (A), SOC, POL	30/07/2019
BSc	PHY, CHE, MAT, BOT, ZOO,	PHY, CHE, MAT, BOT, ZOO,	30/07/2019
BCom	COM,	COM,	30/07/2019
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1.1.2 – Programmes/ courses focussed on employability/ entrepreneurship/ skill development during the Academic year

Programme with Code	Programme Specialization	Date of Introduction	Course with Code	Date of Introduction
BCom	Commerce	01/07/2018	ecom, entrepreneurship	01/07/2018
BA	English, Economics, History, Political Science, Sociology, Sanskrit, Philosophy, Mathematics	30/07/2019	Comm. English	01/07/2018
BSc	Physics, Chemistry, Mathematics, Botany, Zoology	30/07/2019	Ind.chem	01/07/2018
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1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the Academic year

Programme/Course	Programme Specialization	Dates of Introduction
No Data Entered/Not Applicable !!!		

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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective Course System implemented at the College level during the Academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BA	English, Economics, History, Pol Science, Sociology, Sanskrit, Philosophy, Mathematics	30/07/2019
BSc	Physics, Chemistry, Mathematics, Botany, Zoology	30/07/2019
BCom	Commerce	30/07/2019
MA	History	30/07/2019
MSc	Mathematics, Computer Science	30/07/2019
BBA	Business Administration	30/07/2019
BCA	Computer Application	30/07/2019
MSW	Social Work	30/07/2019

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Soft Skills and Communicative English	01/07/2018	592
Tally by S.F. wing	18/07/2019	24
Web Design by S.F. Wing	18/07/2019	25
Banking and Insurance by S.F. Wing	18/07/2019	27

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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
MSW	Social Work	28

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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	No
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained

N. C. Autonomous College, Jajpur takes adequate steps to obtain feedback from different stakeholders. Generally, the following methods are adopted. a. Induction ceremony b. Meetings c. Feedback forms d. Student Satisfaction Survey

Induction ceremony of newly admitted students is organised in the month of August on the first day of commencement of classes after the admission process is over. Both the freshers and their parents attend the induction meeting. The meetings are held separately for the students of Arts, Science and Commerce. The principal, controller of examinations, and heads of departments attend the meeting. The parents interact with the staff members present and ask questions in connection with engagement of classes, examination and evaluation. The controller of examinations explains to the parents the rules and regulations along with the grading system associated with CBCS. The heads of departments explain to the students the syllabus and the prescribes texts contained therein. In this way the feedback parents is obtained. The coordinator IQAC convince meetings of students, teachers, clerical staff and parents. They are invited to interact with the principal and the staff members. Dates are fixed separately for each of the stakeholders. The suggestions and complains of the stakeholders are collected and analysed for the best interest of students. The feedback is also collected manually through feedback forms supplied to the students, teachers, alumni and parents. We have an active Alumni Association and they convene meetings at periodic intervals. Many staff members of our college attend the meetings of the alumni association. They are provided with feedback forms and suggestions are collected. Similarly student satisfaction survey through online is carried out and the suggestions and complains of students are analysed. Feedback collected from the stakeholders such as students, teachers, nonteaching staff members, alumni and parents are analysed and discussed in IQAC and HODs meetings. Necessary steps as required are taken to redress the grievances of the students. If the solution is possible at the college level, the principal takes care for immediate implementation of the suggestions of students. In case the permission is required from the government, steps are taken and letters written immediately to the government. The suggestions and complains of students are also presented before the executive committee for discussion if possible.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	Economics, English, History, Political Science, Sociology, Sanskrit, Philosophy, Mathematics	256	525	256
BSc	Physics, Chemistry, Mathematics, Botany, Zoology	144	296	144
BCom	Commerce	192	425	192
MA	History	32	72	32
MSc	Computer Science, Mathematics	24	121	24

BBA	Business Administration	48	11	11
BCA	Computer Application	48	45	45
MSW	Social Work	48	9	9
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2018	648	65	28	3	3

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
28	12	12	3	3	2

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2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

N. C. Autonomous College, Jajpur takes adequate steps to redress the grievances of the students and to provide necessary guidance for development. The college has an active proctorial system. The lecturers are assigned duties as mentors. As we have limited human resources, one Honors class of a particular year is guided by one teacher. The college offers 16 (sixteen) UG programmes and the lecturers of their departments act as mentors. As mentors they perform duties in various ways. The mentors take steps to solve the problems of slow learners. In time table classes for slow learners and advanced learners are allotted. They attend such classes and try to solve the problems of the students. Similarly the problems of advances learners are also solves. Apart from the mentoring system, some committees have been constituted for promotion of students welfare. The committees such as internal complains committee, equal opportunity cell and minority cell work for the betterment of the students. The members of the above committees interact with students, convene meetings and discuss with the HEI to solve the problems and demands of the students. In the last academic year 25 lecturers were in charge of different classes as mentors. The lecturers and the HODs were the mentors. The students of all the honors classes were the mentees. They had interacted with the students in the classrooms and tried their level best to solve the problems and demands of the students. The selffinancing wing of our college runs a few programmes such as BBA, BCA, MSW and M. Sc. Computer Science. They had also assigned duties to faculty members as mentors for the students of business administration and computer application.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
2368	28	1 : 85

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned	No. of filled positions	Vacant positions	Positions filled during	No. of faculty with
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positions			the current year	Ph.D
59	28	31	1	18

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2018	Dr, Mrs. Saraswati Panda	Assistant Professor	Sri, SCART, Bhubaneswar
2019	Dr.Sarada Prasad Mohapatra	Assistant Professor	IMRF Best Researcher Award, Bangkok,
2019	Dr.Sarada Prasad Mohapatra	Assistant Professor	ICONIC FACULTY AWARD, 2019, SAKSHM SOCIETY, JAIPUR
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA	ECO, ENG, HIS, PHI, ODI, SAN, MAT (A) , SOC, POL	6th Sem	26/03/2019	25/06/2019
BSc	PHY, CHE, MAT, BOT, ZOO	6th Sem	26/03/2019	25/06/2019
BCom	COM	6th Sem	26/03/2019	25/06/2019
BBA	BBA	6th Sem	26/03/2019	26/06/2019
BCA	BCA	6th Sem	26/03/2019	26/06/2019
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2.5.2 – Average percentage of Student complaints/grievances about evaluation against total number appeared in the examinations during the year

Number of complaints or grievances about evaluation	Total number of students appeared in the examination	Percentage
9	648	1.388

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<https://www.ncac.in/ps0/>; <https://www.ncac.in/course-prog-outcome/>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students	Number of students passed	Pass Percentage
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			appeared in the final year examination	in final year examination	
ECO, ENG, HIS, MAT, ODI, PHI, POL, SAN, SOC,	BA	ECO, ENG, HIS, MAT, ODI, PHI, POL, SAN, SOC,	277	229	82
BOT, CHE, MAT, PHY, ZOO	BSc	BOT, CHE, MAT, PHY, ZOO	148	118	79
COM	BCom	COM	207	186	89
HIS	MA	HIS	32	19	60
MAT	MSc	MAT	24	20	84
BBA	BBA	Business Administration	11	8	73
BCA	BCA	Computer Application	45	26	58
MSW	MSW	Social Work	9	4	45
MSc COMPUTER Sc	MSc	MSc COMPUTER Sc	22	15	69
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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

https://www.ncac.in/wp-content/uploads/2019/08/Online_Student_Satisfaction_Survey_2018.pdf

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Promotion of Research and Facilities

3.1.1 – The institution provides seed money to its teachers for research

No

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3.1.2 – Teachers awarded National/International fellowship for advanced studies/ research during the year

Type	Name of the teacher awarded the fellowship	Name of the award	Date of award	Awarding agency
No Data Entered/Not Applicable !!!				
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3.2 – Resource Mobilization for Research

3.2.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
No Data Entered/Not Applicable !!!				

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3.2.2 – Number of ongoing research projects per teacher funded by government and non-government agencies during the years

0

3.3 – Innovation Ecosystem

3.3.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Intellectual Property Rights (IPR) , IQAC in collaboration with the Department of Commerce	Department of Commerce	17/07/2019

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3.3.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
Bioremediation of distillery spent wash (MELANOIDIN)	Dr. Sarada Prasad Mohapatra	International Multi Disciplinary Research Foundation, Bangkok, Thailand	29/03/2019	International (Botany)

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3.3.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
No Data Entered/Not Applicable !!!					

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3.4 – Research Publications and Awards

3.4.1 – Ph. Ds awarded during the year

Name of the Department	Number of PhD's Awarded
No Data Entered/Not Applicable !!!	

No Data Entered/Not Applicable !!!

3.4.2 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	Physics	1	0.32
National	Chemistry	1	0.31
International	Chemistry	2	0.75
International	Botany	3	0.99

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3.4.3 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
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Botany	2
Chemistry	2
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3.4.4 – Patents published/awarded during the year

Patent Details	Patent status	Patent Number	Date of Award
No Data Entered/Not Applicable !!!			
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3.4.5 – Bibliometrics of the publications during the last academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
Evaluation of the optical characteristics of eaxis oriented zinc oxide thin films grown by	Dr. Sumati Pati	IOP Conference Series: Materials Science and Engineering (Institute of Physics)	2018	0	N. C. Autonomous College, Jajpur	2
Biodiversity and sustainable development	Dr. Sarada Mohapatra	International Journal of Biodiversity and sustainable development	2019	1	N. C. Autonomous College, Jajpur	1
Mixed Ligand Complexes Containing Schiff Bases and their biological activities : A short review	Dr. P. K. Das	Rasayan Journal of Chemistry	2018	2	N. C. Autonomous College, Jajpur	2
Biological aspects of Schiff base metal complexes derived from brinjaldehydes :	Dr. P. K. Das	Journal of Iranian Chemical Society	2018	3	N. C. Autonomous College, Jajpur	3

An overview						
Transition metal complexes of benzothiazole Based Schiff Bases : Synthesis, spectral characterization and antimicrobial studies	Dr. P. K. Das	Asian Journal of Chemistry	2018	3	N. C. Autonomous College, Jajpur	2
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3.4.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
Biodiversity and Sustainable Development	Dr. S. P. Mohapatra	Conference Proceedings of Biodiversity and Sustainable Development	2019	Nil	1	1
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3.4.7 – Faculty participation in Seminars/Conferences and Symposia during the year

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	1	2	1	2
Presented papers	2	1	1	2
Resource persons	Nil	Nil	Nil	Nil
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3.5 – Consultancy

3.5.1 – Revenue generated from Consultancy during the year

Name of the Consultant(s) department	Name of consultancy project	Consulting/Sponsoring Agency	Revenue generated (amount in rupees)
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3.5.2 – Revenue generated from Corporate Training by the institution during the year

Name of the Consultan(s) department	Title of the programme	Agency seeking / training	Revenue generated (amount in rupees)	Number of trainees
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3.6 – Extension Activities

3.6.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
National Voters Day	YRC, NSS	2	250
AIDS Awareness Day	NSS	2	300
Road Safety Week	YRC	2	240
Swachh Bharat Abhiyan	YRC, NSS	10	110
On Campus Cleanup Drive	NSS	2	60
Active Citizenship Programme	YRC	2	96
Blood Donation Camp	YRC in collaboration with Ama Odisha	2	78
YRC Counselors meet	YRC	3	40
Observance of International Year of the Disabled	YRC	2	50
District Level Natural Disaster Management Mock Drill	NSS and District Administration	12	30
Outreach Programme in Schools on Concept Learning and Current Awareness	N. C. Auto. College, Jajpur	28	200
Village adopted in Swachh Bharat Abhiyan (Village Baidyarajpur)	YRC	2	30
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3.6.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students
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			Benefited
YRC Extension Services	Best YRC Counsellor Award, Jajpur	YRC, Odisha State	20
Best Organising College for Zonal Camp	Trophy awarded by state government	YRC, Odisha State	120
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3.6.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
Swachh Bharat Abhiyan	YRC, NSS	Cleanup Drive in campus	10	110
AIDS Awareness Day	NSS	AIDS Awareness Programme	2	300
Blood Donation Camp	YRC in collaboration with Ama Odisha	Blood Donation Camp with an NGO	2	78
District Level Natural Disaster Management Mock Drill	NSS and District Administration	Mock Drill for management of natural disaster	12	30
Awareness Programme on Public Serviced Delivery	College with District Administration	Awareness Programme on Public Services	6	60
Seminar on Gender Equity	Sociology Department	Awareness on Gender Equity	2	30
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3.7 – Collaborations

3.7.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Research Project	05	UGC	03
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3.7.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
CISSD Project	Preparation	CISSD and N. C.	02/07/2018	31/12/2019	MSW students

	of Project for MSW students	Autonomous College, Jajpur			
NISW Project	Preparation of Project work	NISW and N. C. Autonomous College, Jajpur	02/07/2018	31/12/2019	MSW students
LCC Project	Preparation of Project Work	Lakhotia Computer Centre and N. C. Autonomous College, Jajpur	02/07/2018	31/12/2019	M. Sc. in Compute Science students
APTECH INSTITUTE Project	Preparation of Project	APTECH and N. C. Autonomous College, Jajpur	02/07/2018	31/12/2019	M/. Sc. in Computer Science students
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3.7.3 – MoUs signed with institutions of national, international importance, other institutions, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
Satyasudha Trust, Jajpur	09/05/2018	Introduction of Professional Courses	190
Talento Man Power, New Delhi Services	28/03/2019	Consultancy for placement services to students	10
Higher Education Department, Odisha and N. C. Autonomous College, Jajpur	28/05/2019	Infrastructure and Academic Development of College	2368
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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
110000	110000

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Newly Added
Laboratories	Newly Added

Seminar Halls	Newly Added
Seminar halls with ICT facilities	Newly Added
Value of the equipment purchased during the year (rs. in lakhs)	Existing
Classrooms with Wi-Fi OR LAN	Newly Added
Others	Newly Added
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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
End to End solutions	Partially	End to End solutions	2019

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	53882	5297963	6132	1693003	60014	6990966
Reference Books	28383	2775025	151	65047	28534	2840072
e-Books	Nill	Nill	Nill	Nill	Nill	Nill
Journals	83	282177	Nill	Nill	83	282177
e-Journals	Nill	Nill	Nill	Nill	Nill	Nill
Digital Database	1	4500	Nill	Nill	1	4500
CD & Video	50	7500	5	750	55	8250
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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
Dr. S. P. Mohapatra	PPT	Language Lab	02/01/2018
Dr. B. Mohapatra	PPT	Language Lab	04/01/2018
Dr. B. C. Das	PPT	Language Lab	08/01/2018
A. K. Samal	PPT	Language Lab	18/01/2018
Dr. P. K. Behera	PPT	Language Lab	19/01/2018
Dr. G. P. Sahoo	PPT	Language Lab	05/02/2018
Dr. M. K. Mohapatra	PPT	Language Lab	08/02/2018

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4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	70	1	1	4		3	18	100	
Added									
Total	70	1	1	4	0	3	18	100	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

100 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
Language Lab	https://www.ncac.in/lms/

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
400000	400000	40900	40900

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website)

The institution has some established systems and procedures for maintenance and utilization of physical, academic and other support facilities such as labs, library, sports complex, computers and classrooms. The college has constituted some committees for the above purposes. The members of the following committees work for the overall development of the college. Infrastructural development Building committee Purchase committee Library advisory committee Academic development Academic review committee Research committee Language lab committee Labs HODs concerned for Physics, Chemistry, Mathematics, Botany Zoology Labs Coordinator - Language Lab Coordinator Computer Lab Class rooms / seminar rooms HODs concerned The Principal is the exofficio chairman of the committees. The members of the building committee lay emphasis on the renovation of existing buildings and explore avenues for construction for new ones through discussions and resolutions adopted in the meetings and write letters to RB Division, Government of Odisha for necessary action at this end. The members of the purchase committee take decisions regarding purchases to be made for different purposes. The members of the library advisory committee hold meetings and adopt resolutions for the overall development of the library. They also provide guidance for purchase of books. Academic review committee, research committee and language lab committee work for academic development of the college. Generally, the senior faculty members are included in the above committees. The HODs concerned take steps for the maintenance of labs. The coordinators of computer lab and language lab take

steps for maintenance and development of these labs. Class rooms and seminar rooms are taken care of by HODs concerned. The repair and renovation of rooms are undertaken on the proposals put forward by HODs, after being duly approved by the principal.

<https://www.ncac.in/photo-gallery/>

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Prerana (Govt. of Odisha)	678	3414374
Financial Support from Other Sources			
a) National	00	Nil	0
b) International	00	Nil	0
No file uploaded.			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
World Fitness Day and Yoga Education	13/07/2018	40	Athletic Association, N.C. College
Yoga Camp in womens hostel	26/07/2019	50	Womens Hostell
Generation D and Mind Management	11/09/2018	35	IQAC and English Department
Women Empowerment and Entrepreneurship	25/01/2019	60	Tanaya Jyoti with IQAC
Career Awareness Program	27/03/2019	150	Career Counselling Cell
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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2019	Career Counselling Schemes	Nil	150	Nil	15
2018	Guidance for Competitive	200	Nil	19	Nil

Exams

No file uploaded.

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
Nil	Nil	Nil

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
Wipro, Apmosys, Cybrain and Shoppers stop	340	15	CAPGEMINI, WIPRO, TCS, IBM, DELOITTE	140	14
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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2018	8	BA, ENGLISH	ENGLISH	RAVENSHAW, RD WOMENS AND SCS COLLEGE, PURI	P.G., ENGLISH
2018	5	B.SC., ZOOLOGY	ZOOLOGY	UTKAL UNIVERSITY, CENTURION UNIVERSITY, SCS COLLEGE AND BHADRAK AUTO COLLEGE	P.G., ZOOLOGY
2018	8	B.SC., BOTANY	BOTANY	RAVENSHAW, UTKAL UNIVERSITY	P.G., BOTANY
2018	22	BA, HISTORY	HISTORY	N.C. AUTO COLLEGE AND UTKAL UNIVERSITY	P.G. HISTORY
2018	5	B.SC., CHEMISTRY	CHEMISTRY	RAVENSHAW, UTKAL UNIVERSITY AND BHADRAK	P.G., CHEMISTRY
2018	10	B.COM	COMMERCE	RAVENSHAW, UTKAL,	M.COM

BHADRAK					
2018	11	B.SC., PHYSICS	PHYSICS	NORTH ODISHA, F.M. UNIVERSITY, ANAMALAI , CENTURION AND NIST	P.G. , PHYSICS
2018	4	BA, ECONOMICS	ECONOMICS	RAMADEVI UNIVERSITY AND BHADRAK AUTO COLLEGE	P.G. , ECONOMICS
2018	8	B.SC. MATH	MATH	RAVENSHAW, IGIT, SRANGA, F.M. UNIVERSITY, VSS UNIVERSITY AND SAMBALPUR UNIVERSITY	P.G. , MATH
2018	6	BA, PHILOSOPHY	PHILOSOPHY	RAVENSHAW AND UTKAL UNIVERSITY	P.G. , PHILOSOPHY
2018	28	BA, SANSKRIT	SANSKRIT	RAVENSHAW, SRI JAGANNATH AND UTKAL UNIVERSITY	P.G. SANSKRIT
2018	3	BA, SOCIOLOGY	SOCIOLOGY	RAVENSHAW AND F.M. UNIVERSITY	P.G. , SOCIOLOGY
2018	5	BA, ODIA	ODIA	UTKAL,RAVE NSHAW AND SANTINIKETAN	P.G. , ODIA
2018	10	BA, POL. SC.	POL.SC.	RAVENSHAW AND UTKAL UNIVERSITY	P.G. , POL. SC
No file uploaded.					

5.2.3 – Students qualifying in state/ national/ international level examinations during the year
(eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	1
NET	1
Civil Services	1
No file uploaded.	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Spring Adventure Camp at Manali, HP	State Level, Organised by Department of Youth	20

	Services, Odisha	
Orientation Program for PETS	District Level, Organised by N.C. (Auto) College, Jajpur	25
Observance of International Yoga Day	College Level	40
observance of World Fitness Day	College Level	50
No file uploaded.		

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
No Data Entered/Not Applicable !!!						
No file uploaded.						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

There is a college union and the office bearers are elected/nominated. The functions of college union are to organize discussions on general, cultural, academic, national and international problems. Apart from the above, the office bearers of the college union invite eminent persons to address the students on the special occasion. They take up other activities as proposed by the union. The elected/nominated students represent some committees. One of the students becomes a member of RUSA. One boy and one girl student are the members of Grievances Cell. Two students are nominated as members of IQAC. One student is a member of Antiragging Cell. The designation of the office bearers of college union are as follows: President Vicepresident Secretary Asst. Secretary Secretary, Dramatic Association Asst. Secretary, Dramatic Association. Secretary, Athletic Association Asst. Secretary, Athletic Association. Similarly the Dramatic Society organizes different competitions such as Dance, song, monoaction etc. The Athletic Association organizes Inter class competitions in Cricket, volley ball, Kabadi, Kho Kho etc and organizes annual sports.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

The Alumni Association has been functioning since 2016. The Executive Members of the association held a meeting in 2016. They have adopted resolutions and promised to provide financial assistance. The Alumni Association met on 2nd December 2018 and the members have unanimously resolved to take steps for foundation of Researchers' Award at the College level for teachers. Secondly, they have promised to create a fund namely "The Students' Welfare Fund". The Alumni Association was registered in 2016 but before the registration, the Association has been playing a constructive role. During the NAAC peer team visits in the 1st and 2nd Cycles, the members had interacted with them. Recently, the members have convened several meetings, interacted with the staff members and promised to provide necessary financial assistance for the academic and infrastructural development of the college. One of the members of the

alumni association who is in the USA has promised to take steps for an MOU with Florida International University.

5.4.2 – No. of registered Alumni:

120

5.4.3 – Alumni contribution during the year (in Rupees) :

300000

5.4.4 – Meetings/activities organized by Alumni Association :

The Alumni Association came into existence in 2016 as a registered entity, though they had played an active role during the visit of the NAAC Team earlier. The registered number of the Association is JPR No. 3283/32016. In the mean time they have convened four meetings and supported the institution in various ways. Very recently N.C. Autonomous College organised an International Seminar on Biodiversity and Sustainable Development and the association had provided Rs. 3 lakhs. One of the members has promised to take step for an MOU with Florida International University.

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The institution encourages decentralization and participative management in various spheres of administration. The Executive Committee is the apex body that takes important and crucial decisions concerning the overall development of the college. The Executive Council, otherwise known as the governing Body, consists of members who have great contributions to academics, industry and social service. The Principal is the exofficio secretary and two senior most faculties are the members of the Executive Council. So, decentralization starts at the apex and goes down gradually to the grassroots. The institution has constituted a number of committees/cells for various purposes, especially for expeditious redressal of grievances of students and staff members. There are students' representation in a few committees/cells such as RUSA and IQAC. Besides several other committees like Purchase committee, Building Committee, Internal Complaints Cell, Library Advisory Committee, Academic Review Committee, Students' Advisory Board, Career Counseling Cell and Staff Council are examples of decentralization and participative management. The following case study speaks about participative management as it involves classIV employee at the grass root and gradually goes up to the Principal at the apex level. Income Tax returns of a majority of employees are filed in different quarters - beginning in Quarter 1 and ending in Quarter 4. The tax returns of a number of employees are calculated carefully. This exercise involves the personnel working in the Accounts Section. The services of the Accounts Attendant, Accountant, DEO, Accounts Bursar and Asst. Accounts Bursar are required for error free calculation and submission of IT returns for a particular Quarter. After the calculation of IT and verification of PAN , the statement for a particular Quarter is prepared and placed before the Principal for approval. Thereafter, it is submitted. So, this procedure dealing with the Quarterly submission of IT returns of employees is an example of participative management since employees beginning from GD to GA are associated with it. The following committees provide assistance for decentralization. The Committees/ Cells are: a) Examination Committee: In this committee, the results of examinations are discussed and suggestion put forward to improve the performance of students. b) IQAC - Internal Quality Assurance Cell The IQAC monitors and takes steps to maintain quality in academics. c) Building

Committee: It is otherwise known as Development Committee. The Committee monitors the maintenance of the existing buildings. d) Students' Union Advisory Board: the SUAB conducts election for students' union and other associations. Annual function and various competitions are organized under the guidance and supervision of the members of SUAB. e) Athletic Association: the Association conducts Annual sports. f) Dramatic Society: The Society organizes cultural programmes, debate and essay and dance competitions. g) Equal Opportunity Cell: the Cell redresses the Grievances of PWD students. h) Career Counseling Cell: The Cell provides guidance to students regarding career opportunities. i) ICC (Internal complaints Committee): The ICC looks into matters pertaining to sexual harassment. Apart from the above, there are some other committees/cells such as Antiragging Cell, OBC Cell and SC/ST Cell.

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	Board of Studies and Academic Councils are associated with curriculum development. The members of the board of studies followed by those of the academic council meet once a year at the beginning of the academic session for curriculum development.
Teaching and Learning	The controller section, Examinaiton section, academic bursar and heads of departments are associated with teaching and learning. The faculty members help them in various ways.
Examination and Evaluation	Both mid semester and endsemester examinations are conducted. Answer scripts of midsemester examinations are evaluated by the internal examiners. 50 of the prescribes papers are valued by external examiners.
Research and Development	The institution has specific research policy prepared by the research committee. The committees headed by an associate professor. The college has set up the researchers forum where in the teachers and students interact with one another on topics of relevance.
Library, ICT and Physical Infrastructure / Instrumentation	The library has a separate building of its own. It is equipped with a good number of text books, reference books and journals. Reading room is available for students. Information communication technology is used in the college. Internet , wifi system and language lab and computer lab are used for the purpose. There are three blocks such as Arts block, Science block and Commerce block. There are five departmental

	<p>labs. There is an auditorium with an intake capacity of 250. Each department is provided with computer. Science departments have major equipment for research. One miny conference hall is under construction. There are three functional hostels. Three hostels are under construction out of which one is meant for tribal girl students. The institution has also adequate facilities for sports, games , gym and yoga.</p>
Human Resource Management	<p>HRMS (human resource management system) has been functional in the college for many years. All the employees have HRMS id and the salary is drawn as per HRMS rules.</p>
Industry Interaction / Collaboration	<p>The institution has written letters to a few industries for providing facilities to our students for field visits and internships.</p>
Admission of Students	<p>Students Academic Management system takes up the admission of the students. UG admissions are done centrally by the department of higher education, odisha through SAMS. However, PG admissions are done manually in accordance the admission rules of the government of odisha. The selffiancing wing does the admission of their students as per the admission rules. Newspaper advertisements are published b y the college for PG admission and by SF wing for BBA , BCA , M.Sc. and MSW admissions. They conduct entrance examinations for these programmes.</p>

6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details
Finance and Accounts	Submission of computer generated bills.
Examination	Issue of admit cards, mark sheets and grade sheets through computer generated software. Controller and examination sections are fully automated.
Student Admission and Support	e admission process continues and it is managed by SAMS.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
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2019	00	00	00	Nil
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6.3.2 – Number of professional development / administrative training programmes organized by the Colleges for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2019	00	Office Management	05/02/2019	05/02/2019	Nil	8
No file uploaded.						

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Research Methodology	1	24/01/2018	13/02/2018	21
Commerce and Business Studies	1	22/02/2019	14/03/2019	21
No file uploaded.				

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
28	28	21	21

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
<p>The following welfare facilities are available for teaching and nonteaching staff members. a) As this is a Govt. College, pensionary benefits are available to some employees appointed before 2005. b) NPS is available to employees appointed after 2005. c) GPF facilities are available to permanent staff members appointed before 2005. d) Festival allowance to eligible employees is given by</p>	<p>The following welfare facilities are available for teaching and nonteaching staff members. a) As this is a Govt. College, pensionary benefits are available to some employees appointed before 2005. b) NPS is available to employees appointed after 2005. c) GPF facilities are available to permanent staff members appointed before 2005. d) Festival allowance to eligible employees is given by</p>	<p>The institution provides some awards to students in terms of cash. Best Graduate and Best Post Graduate students are awarded.</p>

Govt. in the wake of Puja holidays. e) Accommodation facilities are available in college colony. f) Medical reimbursement facilities to staff members by govt. g) The college has a functional cooperative society and the staff members take loans at the time of pressing necessity. h) House Building Loan to employees is provided by govt. in due procedure. i) Vehicle Advance j) Maternity leave k) Paternity leave l) Academic leave	Govt. in the wake of Puja holidays. e) Accommodation facilities are available in college colony. f) Medical reimbursement facilities to staff members by govt. g) The college has a functional cooperative society and the staff members take loans at the time of pressing necessity. h) House Building Loan to employees is provided by govt. in due procedure. i) Vehicle Advance j) Maternity leave k) Paternity leave l) Academic leave
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6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

. Internal audits are conducted at the institutional level through office order. Different audit teams are constituted and headed by senior faculty members and they carry out the audit including stock and store verification. Stock Register and cash books of various sections/ wings/ departments are verified by the team members concerned. The team members submit report to the Principal with findings (regularities and irregularities) and with recommendations for further improvement. Internal audit including stock and store verification is generally conducted before the summer vacation. External audits are carried out by the Govt. of Odisha/AG of Odisha. The team members verify the cashbooks, DCR, consolidated cash book and other documents of various sections and wings. They submit the report with findings and suggestions to the govt. The copy of the report is retained at the Office for record and reference. Generally, in case of internal audits, the principal sets up committees to look into audit objections and suggest solutions. But audit objections of external audit teams are complied with in these ways. a) If the Head of the Institute realizes that the action should be taken at the institutional level under intimation to the Govt. , he/she can do that through office order to settle the audit objections. b) If the audit objections are to be settled at the Govt. level, the Principal may initiate proceedings or investigate the matter. c) In Case of recovery of any amount from any official, the Principal may issue order to realize the amount on the basis of the audit report under intimation to Govt. d) The Audit reports (both Internal and External) are placed before the Executive Committee for discussion. The members present examine the reports and offer suggestions. e) In case the Executive Committee goes in favour of the formation of a committee through consensus or majority to look into the reports thoroughly, the decision is so executed.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Alumni Association	300000	Organisation of International Seminar

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6.4.3 – Total corpus fund generated

00

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	Academic Section	Yes	Academic Section
Administrative	Yes	Academic Section	Yes	Academic Section

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

The IQAC convened a meeting of parents on 29/06/2019. They put forward a few suggestions. a. Vacancies (Both teaching and non teaching) be filled up. b. Waiting room for Guardians be built. c. A wall map of the college be installed.

6.5.3 – Development programmes for support staff (at least three)

The college has a functional Cooperative society. The members (employees) take loans at lower interest at the time of necessity.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

The institution has been taking a lot of steps for the academic and infrastructural development of the college. a. Construction of new science block and commerce block. b. Regular submission of AQAR. c. Meetings of HoDs at periodic intervals for timely completion of courses.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	No
c) ISO certification	No
d) NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2018	Seminar on generation D and mind management	11/09/2018	11/09/2018	11/09/2018	35
2019	Women Entrepreneurship	25/01/2019	25/01/2019	25/01/2019	60
2019	Career Awareness	27/03/2019	27/03/2019	27/03/2019	150
2018	PLP Molecules in Biological Clock	15/11/2018	15/11/2018	15/11/2018	250

2019	FDP on project management and research methodology	21/04/2019	21/04/2019	21/04/2019	30
2019	Interactive session with a member, advisory board, Florida International University, USA	13/07/2019	13/07/2019	13/07/2019	28
2019	Workshop on Intellectual property rights	17/07/2019	17/07/2019	17/07/2019	28

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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
BA	04/07/2018	04/07/2018	25	7

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources

Environmental studies is a compulsory paper taught across disciplines at the under graduate level. The objective is to promote awareness on environment and sustainable development. The annual power requirement met by megawatt renewable energy sources is 1800 kilowatts.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Ramp/Rails	Yes	6
Scribes for examination	Yes	6

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
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2018	1	1	02/10/2018	111110	Swacha Bharat Abhiyan	Clean up Drive	110
2018	1	1	02/10/2018	12545	Adoption of a village Baidyarajpur	Clean up Drive	110

No file uploaded.

7.1.5 – Human Values and Professional Ethics

Title	Date of publication	Follow up(max 100 words)
Indian Ethics(Philosophy Hons)	30/07/2019	Indian Ethics is taught to the students of Philosophy. The course structure includes Dharma, Law of Karma, Niskama Karma and the lofty principles of the Bhagavat Gita. It also includes Gandhian Ethics of truth, non violence and satyagraha. Buddha and Jain ethics are also included.
Western Ethics	30/07/2019	Western includes moral and non moral actions, freedom and responsibility, motive and intention and voluntary actions. It is taught to the students of Philosophy.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
The Biraja Lectures	04/02/2019	04/02/2019	250
International Red Cross Day	08/05/2019	08/05/2019	55

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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

a. Constitution of ecoclub. b. Plantation Program by YRC. c. Clean up drive by NSS. d. Environmental Awareness program by NSS. e. Engagement of sweeper through outsourcing basis.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

Best Practicel TITLE: YRC AND SOCIAL SERVICE MOTTO: SERVICE TO LOCAL COMMUNITY IS COMMUNION WITH GOD Best Practice2 TITLE TIMELY COMPLETION OF COURSES MOTTO TIMELY COMPLETION OF COURSES IS THE GOLDEN KEY THAT OPENS THE ROOM OF AMPLE

OPPORTUNITIES .

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

https://www.ncac.in/wp-content/uploads/2019/08/Best_Practices_Institutional_Distinctiveness1.pdf

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

N.C. (Auto) College, Jajpur is a nodal college of the district. The institution envisions a bright future and encourages the students to march towards ever higher objectives with focus on inter disciplinary research and innovative ideas. As this is the vision, the institution puts in best efforts to promote research culture. Seminars at the department level are conducted at periodic intervals. The students are encouraged to participate and present papers. The self financing wing and Science departments in particular fix Saturday as the day for seminars and it is mentioned in time table. Research methodology as a compulsory paper is taught across all disciplines at UG level to acquaint students with the fundamentals of research. Project reports and field trips immensely help them. Experiential knowledge which has tremendous importance in research is acquired through interaction with local people in the field trips. The teachers act as supervisors and the students prepare the project report. The teachers provide guidance at the time of necessity and the students as budding researchers are left to develop their own ideas and reflect it in the project papers. The students are exposed to a wider domain of knowledge in their respective majors because of discipline specific courses. Truly speaking, DSCs arouse the interests of students in research and impel them to go in for academics. The Researchers forum has been functioning in college. The forum organizes "Talks by Teachers" and the students are encouraged to participate in this program. One of the teachers delivers a talk on a topic of importance. Both the teachers and the students participate and share the transfer of knowledge with one another. The Ph. D awardees are felicitated in staff council meetings. They are invited to share the simultaneous rigors and pleasures of research with the faculty members. Students progression to higher education, in particular admission in PG program is satisfactory. Many students go in for academics. The college has organized a one day workshop on project management and research methodology. An interdisciplinary seminar on participative learning has been organized in the second week of November and topic chosen is "Molecules in Biological Clock". CONCLUSION: The college has been functioning as the nodal college of the district since its inception in 1946. In other words, it is the oldest college of the district. It is also the only Government College in Jajpur. Apart from the above, the college provides four PG programs in Mathematics, History, Computer Science and Social Work. In spite of impediments, the college has been marching forward with ever higher objectives for best interests of students and general public.

Provide the weblink of the institution

https://www.ncac.in/wp-content/uploads/2019/08/Best_Practices_Institutional_Distinctiveness2.pdf

8.Future Plans of Actions for Next Academic Year

1. Introduction of certificate courses in Web design, Tally, Banking and Insurance. 2. Soft skill training for industry personnel 3. Publication of Research Bulletin. 4. Entrepreneurship Development Program under the guidance of EDI. 5. Industry academy linkage for field trips and internships. 6. Inter disciplinary national seminar on international terrorism. 7. Introduction of

ILMS. 8. Complete egovernance. 9. ISO certification. 10. Subscription for proquest and sodhaganga. 11. State level inter college sports camp. 12. Students satisfaction directly by Naac.