

PROCEEDINGS ACADEMIC COUNCIL MEETING, OCTOBER 2021

PREPARED BY
DR. SARADA PRASAD MOHAPATRA,
SECRETARY, ACADEMIC COUNCIL

NARASINGH CHOUDHURY AUTONOMOUS
COLLEGE, JAJPUR, ODISHA



ACADEMIC COUNCIL MEETING 2021, N.C (A) COLLEGE, JAIPUR

The Academic Council Meeting for the Academic Session 2019-20 & 2020-21 was held on **08.10.2021 at 11.30 AM** in the Conference hall of N.C (A) College, Jaipur in which Head of all departments(13 no), four senior teachers along with expert guests and I/C, UGC, I/C, IQAC, I/C, IDP as invited members. Principal Prof. F.M.Mallick and Dr. Sarada Prasad Mohapatra are also present as Convener and Member Secretary, Academic Council. In this meeting various matters related to Board of Studies (2019-20 & 2020-21) were discussed along with other related matters for the Academic interest of the Institution. The followings items are discussed and universally approved in Academic Council and it was decided to place all matters in the Executive body Meeting for final approval.

Minutes of the Meeting

The meeting started with a welcome address by Hon'ble Principal & Convener, Prof F.M.Mallick with an introductions of Guests. Dr. Sarada Prasad Mohapatra, Member Secretary, readout the proceedings of Board of Studies Meeting for the session **2019-20 & 2020-21 held on 24.09.2021**. Then Principal & Convener declared for an open discussion on various academic matters and all the members well participated in the discussion with good suggestions/recommendations which are as follows,

1. The academic activities of the session 2019-20 & 2020-21 were well noted and approved as suggested by Board of Studies. Expert guests appreciated the efforts by all the staff members in conducting online classes, online examination and other academic activities in digital platform during the Pandemic.
2. The panel of Examiner list as proposed by Board of Studies is approved for the session 2021-22 and handed over to the Controller of Examination for further course of action.
3. Members suggested to increase the sitting charge for the meetings of Board of Studies to **Rs 500/- from existing Rs 200/-** and it was also noted and forwarded to Finance Committee for approval.

4. Sri T.N.Pati, Sr faculty in Pol.sc suggested for a well experienced & Permanent DEO for various academic and other NAAC related digital works which was well noted and forwarded to I/C, SAMS and Administrative Bursar for further course of action.
5. Sri Atish kumar Mohanty, Sr Librarian proposed to open a **Diploma course in Library Science(offline/online)** which was also noted and approved by council and Sri Mohanty was requested to chalk out the detail course structure and mode, duration of the said course for the placement in Executive body Meeting.
6. The value added courses suggested by respective head of departments (Botany, History, Pol. Sc, Odia, Sociology, Commerce and Economics) are also requested to chalk out the details about the courses for placement in Executive body Meeting.
7. Dr. Guru Prasad Sahoo, HOD, Physics suggested for a "Work Station" for research activities for his research project with an estimated budget of Rs **5,00,000/- (Rupees Five Lakh Only)** which was noted and Dr Sahoo was requested to submit details about the work station with item wise budget for placement in Finance committee & Executive body Meeting.
8. Dr. Sarada Prasad Mohapatra, Member Secretary, Academic council informed about the MOU signed till date. He also suggested for a corpus fund of **Rs 15,00,000/- (Rupees Fifteen Lakh only)** which will be spent towards the TA & DA of faculties & students to **Nepal** for an Academic exchange programme in the session 2021-22 at the partner Institutions as per the MOU. This was forwarded to finance Committee for consideration and suggestion for final approval by Executive body.
9. Members also proposed for provision for sanction of TA to those faculties who will attend & present research papers in National/International Conferences which was noted and forwarded to Research Committee and Finance Committee for further course of action.
10. Dr. B.C.Das, HOD, Chemistry proposed for a **MOU with Prajapita Brahmakumari (an International Organization)** for their support to inculcate some moral values among students which was highly appreciated by expert guests and Dr. Das was requested to proceed for the MOU.

11. **Dr. Ashalata Satapathy, Expert Guest (Education)** proposed for a value added course "Comparative Literature" which was well noted. She also proposed to release a magazine titled "**Jagyana Prabha**" on the occasion of Biraja Lecture by inviting the articles from the invited speakers and the members, faculties/students.

12. Sri Pramod Kumar Mohapatra, HOD, Math & Coordinator, SFC was requested to Coordinate in this matter with the Biraja Lecture Committee and also take necessary steps to issue ISBN in favour of the said magazine. He will be the Convener of this meeting.

13. Prof. M.K.Mohapatra, Controller of Examination suggested for appointment of a **regular DEO** in the Controller section for some confidential exam related works and he also suggested for one section i.e Examination Section, headed by Controller in stead of two. The Expert guests advised Controller of Examinations to hire an efficient (digitally sound) DEO for the section and requested Controller to convene a meeting with Examination Committee regarding this.

14. Expert Guests suggested organizing more number of Seminar/webinar/Workshop in all the streams (Arts/Sc/Commerce/SFC/Physical Education/Library Sc) which will be helpful to broaden the Global outlook of students and also in securing higher grade in Quality Assessments by **NAAC**.

The meeting ended with a vote of thanks proposed by Dr. Sarada Prasaad Mohapatra, Member Secreatry, Academic Council .

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(DR. SARADA PRASAD MOHAPATRA)
SECRETARY, ACDEMIC COUNCIL

F.M.M.

(PROF. F.M.MALLICK)
PRINCIPAL & CONVENER